

AMENDMENT NO. 1

DATE: April 7, 2021

RE: SOLICITATION NUMBER: RFQ No. 21-01

**PROJECT: Probed GPS/Mobile Spatial and Temporal Data Acquisition**

**NOTICE** is hereby given of the following changes or clarifications that have been issued and questions received regarding the above-referenced Solicitation:

1. Can the MPO identify the types of conventional surveys and existing traffic monitoring programs that it currently uses to analyze regional travel and mobility?

**ANSWER: The MPOs and FDOT conducted a household travel survey in 2017. The MPOs and FDOT also have regular traffic count programs.**

2. Does the MPO define performance measures as defined in the CMP handbook:

[https://www.fhwa.dot.gov/planning/congestion\\_management\\_process/cmp\\_guidebook/cmpguidebk.pdf](https://www.fhwa.dot.gov/planning/congestion_management_process/cmp_guidebook/cmpguidebk.pdf)

**ANSWER: Yes and the MPOs further define performance measures as those required by the FAST ACT.**

3. Page 21, Section I of the RFQ states that, "... proposals should include detailed information and understanding of acquisition costs of the proposed Big Data set(s)..."

a. Should cost/pricing be included in the response document or submitted separately?

b. Is there a specific format that Broward MPO wants cost/pricing to be submitted?

**ANSWER a.: Yes, please submit your price proposal in a separate envelope. Understand that the Broward MPO will only open the envelope containing the price proposal for the firm that is selected as the most qualified firm to negotiate a contract with the Broward MPO**

**ANSWER b.: There is no specific format for the cost/pricing other than the cost/price shall be a lump sum/total cost for all services to be provided to the Broward MPO pursuant to the contract entered into between the successful Offeror and the Broward MPO.**

4. Page 62, Section 15: Personnel - The bottom of the page states, "FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR OFFER NON-RESPONSIVE", but there are no fields provided for signatures. Does this page need to be signed?

**ANSWER: The signature is not necessary for this form. However, the information must be completed and form returned.**

5. Page 29, 5.C - Statement of Organization - item C in this Section requests: "Provide resumes with job descriptions and other detailed qualification information on all key personnel who will be assigned to the Contract..." Page 62, Section 15: Personnel also requests resumes and indicates the format for those. Should resumes be included in Chapter 5 or Chapter 3 of the response?

**ANSWER: Please submit your resumes in the location that is most appropriate for your response.**

6. Page 22 - Section III Proposal Format - This section of the RFQ identifies six sections of the proposal format to be addressed. In what Chapter of the response should we include these sections? Do all of these sections count toward the 10-page limit?

**ANSWER: Yes, this portion of the proposal should be included in your 10 page submittal. Each section should be identified separately.**

7. Page 37, 3-5.4 Offer Format states, "The Offer shall be typewritten on 8 ½ x 11 inch white paper, with a maximum of 10 pages total. This page limitation is not intended to include any required attachments, i.e., resumes qualification forms, etc." Is this page limit referring to/applicable only to Chapter 2 Qualifications Offer? If not, which of the required Chapters are subject to the 10 page limitation?

**ANSWER: The 10 page limit includes all information required to be submitted under Section 2-1, "Scope of Services," III. "Proposal Format." All other required forms and documents to be submitted are not included within the 10 page limit**

8. Do the following response components count toward the 10-page limit?  
a. cover letter, b. table of contents, c. project examples

**ANSWER: No**

9. Is it acceptable to include appendices? If so, will those pages count towards the 10-page limit?

**ANSWER: Appendices that are related to the response provided to Section 2-1 Scope of Services will be counted towards the 10 page limit. The BMPO direct all Offerors to Section 3-5.4 "Offer Format," which provides that unnecessarily elaborate special brochures, art work, expensive paper and expensive visual and other presentation aids are neither necessary nor desired.**

10. Would the Broward MPO consider accepting electronic submissions submitted by the due date given the ongoing challenges of COVID and related mail delivery delays?

**ANSWER: Electronic submissions are not accepted. Telegraphic or Facsimile Offers shall not be considered. The Offeror is responsible for insuring that its submittal is received by the submittal deadline.**

11. An RFI was advertised two years ago (RFI No 19-01: ACQUISITION OF PROBED GPS/MOBILE SPATIAL AND TEMPORAL DATA). The latest decision on that RFI was a notice to presentation (02/27/2020) for shortlisted firms. Can I know what was the final decision on that project? Is the new one (RFQ 21-01) a re-advertisement of that one as the scopes are pretty similar?

**ANSWER: There was no final decision on the RFI; the intent was to gather information and to help refine the scope used for this advertised RFQ.**

12. Would an electronic submission via email be accepted in place of the hard copies? If not, would one copy as an original and then 5 copies be acceptable?

**ANSWER: No, Please refer to section 3-5.1 for the required submittal**

13. We are assuming the 10-page Offer will be in Chapter 2. Will the required Table of Contents for the Offer in Chapter 2 be included in the 10-page count?

**ANSWER: No, the table of contents for the offer in chapter 2 will not be included in the 10 page count.**

14. Will Chapter 4- Project Approach be counted toward the 10 pages?

**ANSWER: No, this will not be included in the 10 page count.**

15. Can the insurance requirements for Comprehensive General Liability Insurance in Section 2-9(a) (Professional Liability Insurance) of the General Terms and Conditions be met with a combination of Comprehensive General Liability Insurance and excess liability insurance?

**ANSWER: No, the successful Offeror will need to comply with all of the insurance requirements in the RFQ and the Agreement to be entered into with the Broward MPO**

16. The Sample Contract is currently silent on the limitation of liability. Will BMPO be willing to accept a mutual liability cap of up to the total contract value, except as prohibited by law?

**ANSWER: No, the BMPO will not consider any limitation of liability.**

17. The Contractor provides its products to multiple customers, and these products are already generally commercially available. As a result, we license the products but do not transfer IP ownership. We assume that BMPO is fine with a perpetual license, notwithstanding Section 7.2 of the Sample Contract. Please confirm this is correct.

**ANSWER: Yes, the BMPO and Partners for this project do not anticipate that the successful Offeror will need to transfer IT ownership of its product. The BMPO will likely be satisfied with a perpetual license that would be provided in conjunction with the deliverables provided pursuant to the agreement.**

**Offers/Proposers must acknowledge receipt** of this Amendment by completing and returning Section 5 Acknowledgement Form with your sealed submittal package by the time and date of the closing. **Failure to do so may deem your offer/proposal non-responsive.**