



Florida Department of Transportation

RICK SCOTT
GOVERNOR

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

ANANTH PRASAD, P.E.
SECRETARY

June 19, 2012

Greg Stuart, MPO Director
Broward Metropolitan Planning Organization
Trade Center South
100 West Cypress Creek Road, Suite 850
Fort Lauderdale, FL 33309

**SUBJECT: Broward Metropolitan Planning Organization (MPO)
Metropolitan Transportation Planning Process
2012 Modified State Certification Review Package**

Dear Mr. Stuart:

For your records, enclosed please find an original fully-executed 2012 modified state certification review package for the Broward MPO, including the joint certification statement executed by you and the District Four Secretary.

Thank you for your MPO's participation and cooperation in the various aspects of the certification review process as conducted this year. We look forward to working with the MPO on implementation of the recommendations. Please contact Jeremy Mullings at Jeremy.mullings@dot.myflorida.com or by phone: 954-777-4365 in my office if you have any questions.

Sincerely,

Nancy A. Ziegler
District Modal Development Administrator

NAZ/jm

Enclosure

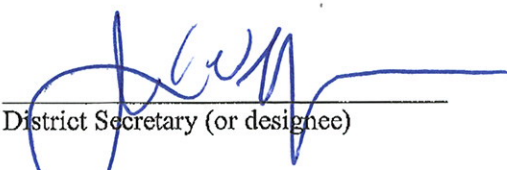
cc: Yvonne Arens, FDOT Central Office (w/encl via email)
Jeff Weidner, FDOT District Four
Jeremy Mullings, FDOT District Four

**JOINT CERTIFICATION STATEMENT ON THE METROPOLITAN
TRANSPORTATION PLANNING PROCESS**

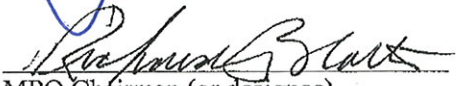
Pursuant to the requirements of 23 U.S.C. 134 (k)(5), 23 CFR 450.334(a), the Department and the Broward MPO have performed a review of the certification status of the metropolitan transportation planning process for the Broward MPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303; 23 CFR 450.33 (covers self-certification and federal certification)
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of SAFETEA-LU (Public Law 109-59) and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package are a summary of noteworthy achievements by the MPO and a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the Broward MPO and accurately reflect the results of the joint certification review meeting held in December 2011. Based on a joint review and evaluation, the Florida Department of Transportation and the Broward MPO recommend that the Metropolitan Planning Process for the Broward MPO be "certified."


District Secretary (or designee)

8/14/12
Date


MPO Chairman (or designee)

6/6/12
Date

Miami Urbanized Area (UZA)/Transportation Management Area (TMA)
2012 Modified State Certification Review

Broward Metropolitan Planning Organization (MPO)
Findings and Recommendations Report

The Florida Department of Transportation (FDOT) District Four has conducted a Modified (the 1st year of 3 years permitted for a modified review) State Certification Review of the Broward MPO. The MPO implemented recommendations and corrective actions from its 2011 Federal and 2011 State Standard Certification Review.

This report assesses the written and verbal answers to the questions presented to the MPO staff. FDOT staff determined the specific areas for which certain questions were asked based on information from the most recent (2011) Federal Certification process, the 2011 Standard Joint State Certification process, coordination with MPO staff and attendance at MPO Board meetings. Areas that are not commented on in this report are considered satisfactory by the Department

Summary of Key Activities to Support MPO Planning Process

This section reviews MPO Products/Activities and recommendations from the 2011 Federal and State Certification Review processes and provides the District's comments on the areas identified.

MPO Products/Activities: Broward MPO has successfully completed the annual coordination and reporting efforts on schedule as follows:

- ✓ Adopted in 2011 the Fiscal year 11/12 – 15/16 Transportation Improvement Program (TIP)
- ✓ Held informal unfunded priorities meeting with FDOT and stakeholders
- ✓ Transmitted official unfunded priorities
- ✓ Held Standard Certification Review meeting with FDOT in December 2011
- ✓ Responded to Modified Certification Review Questions/Issues

**Progress on Implementation of
2011 Federal Corrective Actions**

- **SATISFIED: Title VI** – The MPO needs to translate its Title VI policy and complaint procedure into Spanish at a minimum, as well as into any other languages identified as having significant presence by November 1, 2011.

Comment: The MPO has translated its TITLE VI policy and complaint procedure into Spanish and have uploaded it to their website and distributed it at all county libraries.

- **SATISFIED: Transportation Improvement Program (TIP)** - The MPO staff needs to update, revise and obtain MPO Board approval of a new TIP, which displays total project cost(s) by June 30, 2012.

Comment: MPO is using an interactive TIP application which queries and sorts TIP information

provided by, in addition to other agencies, FDOT. The FDOT Work Program includes total project costs, past and projected.

Progress on Implementation of 2011 State Recommendations

- **SATISFIED: Public Involvement** - Explain efforts and/or activities undertaken to encourage participation in the planning process by the Seminole Indian Tribe.

Comment: The Seminole Tribe of Florida (Tribe) is a participating member of the Broward MPO Technical Coordinating Committee (TCC). As a member, the Tribe receives monthly agendas and notifications of upcoming meetings and public workshops. The TCC roster is verified annually, monthly attendance is tracked and records show regular attendance at the TCC by the Tribe appointed member.

- **SATISFIED: Freight Planning:** Explain efforts and/or activities undertaken to incorporate into the MPO's plans and processes the development of a committee dedicated to future regional freight visioning and steps to include existing participants in the freight industry.

Comment: The MPO is leading the regional freight effort and is working with SEFTC to develop a Regional Freight Transportation Advisory Committee (RFTAC). In addition, the Broward MPO has been actively working to incorporate freight into its transportation planning process. Staff regularly attends Freight Stakeholders' meetings and participates in the development of freight corridor studies. Currently, the airport and seaport are members of its Technical Coordinating Committee (TCC) and a truck industry representative is an active member of the Community Involvement Roundtable (CIR).

- **SATISFIED: ADA Concerns** - Explain efforts and/or activities undertaken to add participants to the Community Involvement Roundtable (CIR) that represent organizations with an ADA focus.

Comment: The American Association of Retired Persons (AARP), representing the interests of older individuals and persons with disabilities, has been a member of the CIR since May 2010. This past year, the Broward MPO added the Center for Independent Living as a member to the CIR, also representing the disabled community. In addition, two CIR members are qualified disabled individuals. MPO staff continues to update the CIR membership to ensure the make-up of the board represents Broward's demographics.

- **SATISFIED: Long Range Transportation Plan (LRTP)** - Explain efforts and/or activities that will be undertaken to clearly identify or delineate safety projects listed in the 2040 LRTP.

Comment: The Broward MPO is starting the development of the 2040 LRTP update. They have currently developed a draft scope of services for this effort. The identification of transportation safety issues and the development of related safety projects is an activity for the 2040 LRTP update.

- **SATISFIED: Bicycle/Pedestrian Committee** - Explain efforts and/or activities undertaken by the MPO to establish an independent Bicycle/Pedestrian Committee.

Comment: The Broward MPO is moving forward with a Complete Streets effort. The MPO has formed a multi-agency and citizen-based advisory committee, which will function as a focused Bicycle/Pedestrian committee. This Committee will guide the development of Complete Streets designs, guidelines and policies for implementation of transportation improvements, which balance the needs of bicycle, pedestrian and transit users. The focus of the Complete Streets Guidelines is to move roadway improvements away from a primarily auto oriented improvement to a multimodal improvement. It is anticipated that when this effort is completed, members will remain involved to address bicycle and pedestrian issues on an ad-hoc basis.

- **SATISFIED: Security** - Explain efforts and/or activities undertaken to complete your COOP and perform a COOP exercise.

Comment: The Broward MPO has taken the following steps in completing the COOP:

1. A COOP has been developed.
2. In the event that the MPO offices are damaged and must be vacated while repairs are made, commitments for alternative and temporary office sites have begun.
3. Laptops for the MPO Board room have been purchased with the intent of having staff use them if the office space and equipment becomes unusable.
4. Laptops have been identified to receive, GIS, graphic and desktop top publishing as well as office suite software.
5. Electronic working files have been consolidated onto a hard drive for simple removal and access.
6. Wireless network and air cards have been purchased to enable staff to connect to their files and the Internet.
7. COOP exercises will commence prior to the 2012 hurricane season.

2012 State Recommendations for Improving the MPO Process

- **Public Involvement:** The MPO has demonstrated an intent to increase awareness of the transportation planning process and to track and measure its effectiveness at doing so. In the 2040 Long Range Transportation Plan (LRTP) and Regional Long Range Transportation Plan (RLRTP) cycles, the MPO should seek innovative ways to increase awareness of the transportation planning process. Special consideration should be given to improving efficiencies, avoiding redundancies and potentially confusing messages by coordinating with Palm Beach and Miami-Dade MPOs.

- **Public Involvement:** The Department (in coordination with the district's M/TPOs) is conducting a telephone survey to identify the public's awareness of the transportation planning process. The MPO should use the results of the survey as a baseline against which implementation of its Public Involvement Plan and future project specific public outreach efforts are measured.
- **Disadvantaged Business Enterprise (DBE):** The MPO has employed an approach to procuring certain consultant services that houses all prequalified consultants (and their sub-consultants) in a "Consultant Library." The MPO should monitor and record DBE participation of consultants, from the library, selected to perform MPO assignments.
- **Census and Apportionment:** The MPO should continue participation in post-2010 U.S. Census activities including but not limited to; revisiting MPO designations, metropolitan planning area boundaries, board memberships and any related submission of documents to the Department.
- **Transportation Improvement Program (TIP):** All five M/TPOs in FDOT's District Four are using the Interactive TIP application. The MPO should continue working with the contractor, the District and Central Office to refine and improve the Interactive TIP tool, thus enhancing public outreach.
- **Title VI:** The MPO has satisfactorily responded to all recommendations of the 2011 State Certification Review regarding Title VI. The MPO should continue to adhere to all Title VI requirements and periodically review its standards and procedures to ensure compliance.

2012 Noteworthy Practices

- *The MPO has begun its first Congestion Management / Livability Planning Project for the Hollywood/Pines Boulevard corridor. This is a collaborative effort between the MPO, municipalities, Broward County and FDOT. The combining of Congestion Management and Livability Planning was noted as a best practice by FHWA.*
- *The Broward MPO has secured a listing of over 200 DBE firms from BIZNET and is making these firms aware of request for quotes to increase awareness among DBE firms of upcoming funding opportunities. Further, the MPO tracks the DBE participation by its consultants.*
- *The MPO has been pro-active in addressing post-2010 Census activities. An MPO Governance Committee has been formed. Updates to the Rules of the MPO, the MPO voting structure and the implementation of a local funding contribution has been acted on by the Committee. Further the Committee will continue to discuss MPO designations.*
- *The new interactive TIP application enhances opportunities for the general public to find out information and to comment on projects in the area through the MPO's website. Further, Broward MPO staff took the initiative to present the interactive TIP application, to the general public, by attending various public meetings at various locations within the county. Public education and involvement were successfully achieved through these meetings. MPO staff plans to continue and improve the process by presenting the interactive TIP applications at various other public places, such as libraries and universities.*
- *The MPO was recently designated as a direct recipient for FTA funding. This designation has allowed the MPO to receive FTA grants to move its priority transit projects forward more effectively.*